

Poland Township Zoning

3339 Dobbins Road, Poland, Ohio 44514

Office (330) 757-0733 Fax (330) 757-3886

Application to the Board of Zoning Appeals

- Variance
- Conditional Use
- Appealing Zoning Inspector's Decision

Date _____ Case No. _____

1. Name of Applicant: _____
2. Owner / Lessee: _____
3. Address: _____
4. Home Phone No. _____ Bus. or Cell _____
5. Parcel Number _____ Lot No. _____
6. Location Street Address _____
7. Zoning District _____
8. Description of Variance / Conditional Use: _____

List below the owners of land abutting to the above described property:

NAME AND ADDRESSES

(Use additional sheets if needed)

The undersigned hereby gives permission to the members of the Board of Zoning Appeals and / or designated agent(s) to enter onto said property for inspection purposes.

Applicant Signature

Zoning Inspector

Instructions and Fees on Rear of Form

REQUIRED FOR VARIANCE REQUEST

- 1) Letter of intent from property owner or lessee describing the request.
- 2) Seven (7) copies of the deed.
- 3) Seven (7) copies of a complete plot plan/site plan illustrating size of lot(s), street, existing structures (if any) and proposed improvements(s) with accurate dimensions.
- 4) Mailing addresses (including town and zip code) of abutting of property owners & lots directly across the street within 125 feet of the application property. This includes all vacant lots around your property.
- 5) A check made out to the **Poland Township Trustees** in the amount of:
 - a) \$ 325.00 for Residential Variance
 - b) \$ 375.00 for Commercial & Industrial Variance

ADDITIONAL REQUIREMENTS FOR BUSINESS / COMMERCIAL (BC-1) AND INDUSTRIAL (ID).

- 1.) Seven (7) copies of a site plan, preliminary constructions drawings and existing and proposed access roads, drawn to scale.
- 2.) Total number of required parking spaces, per Poland Township Zoning Resolution.
- 3.) Mailing addresses (including Town and Zip Code) of abutting property owners within 1,000 feet, limited to the same side of street.

Special Instructions: _____
